

DRAFT
758th Regular Meeting Minutes of the
SUNY Adirondack Board of Trustees

Thursday, September 25, 2025
Bishop Community Conference Center
640 Bay Road
Queensbury, NY 12804

A Regular Meeting of the SUNY Adirondack Board of Trustees was held on Thursday, September 25, 2025 at 3:30 pm. Chair A. Gonzales called the meeting to order at 3:33 p.m. and led the Pledge of Allegiance

Chair Gonzales welcomed attendees and recognized College Faculty and staff present.

Other Board members present were: E. Fitzgerald, D. Palmer, M. Davidson and M. Langford (Student Trustee). Also, in attendance were President A. Urtz, VP K. Kaplan, Associate VP D. Wildey, CIO M. Hand, Faculty Representative M. Guise, Budget Analyst E. Conduzio, Executive Director of Facilities M. Morin, Attorney L. Paltrowicz, and Recording Secretary J. Chase.

Remote attendees: Trustee C. McDonald and Chief Human Resources Officer M. Wilson

Absent: Trustees B. Judge, J. Nolan

101798 Public Comment

No public comment was received.

101799 Chair's Report

Sworn Oaths: Counsel L. Paltrowicz administered the oath of office to Student Trustee Matthew Langford. Trustee James Nolan's reappointment and oath were postponed to the October Board meeting.

NYCCT Annual Conference: Chair Gonzales and D. Palmer reported on the 71st Annual Conference (Sept. 10–12, 2025). Highlights included:

- Fireside chats with Chancellor John B. King, who also provided a government/community college update.
- Keynote by Todd McLees on AI.
- Roundtable discussions and sessions on AI in the classroom.

- Advocacy panel emphasizing the importance of student stories in legislative engagement.
- Distribution of *Community College Board 2.0* by Daniel Phalan.
- Recognition of Trustee B. Judge, recipient of the Marvin A. Rapp Award for Distinguished Trustee Service.

Reconnect Celebration: Chair Gonzales commended the successful SUNY Reconnect Celebration, held on campus with Chancellor King in attendance.

101800 Consent Agenda

Chair A. Gonzales presented the following Consent Agenda items for Board approval.

5.0 Consent Agenda

- 5.1 Adoption of Minutes
 - 5.1.1 Adoption of August 28, 2025 757th Regular Meeting Minutes.....
- 5.2 Audit & Finance Committee
 - 5.2.1 September 2025 Committee Reports.....
- 5.3 Academic and Student Affairs Committee
 - 5.3.1 September 2025 committee reports.....
- 5.4 By-Laws, Policy and ERM Committee
 - 5.4.1 September Committee Report
- 5.5 Student Trustee Report.....

There being no additional items requested to move to the floor, a motion was made by Trustee M. Davidson and seconded by Trustee E. Fitzgerald to approve the consent agenda.

101801 President's Report

President Urtz presented on the following:

SUNY Updates

- Visit to campus by SUNY Vice Chancellor for Community Colleges and Chancellor King.
- SUNY Reconnect Celebration welcomed 464 eligible students.
- President's orientation at SUNY System

Upward Bound

- UB1 (serving Fort Ann, Fort Edward, Glens Falls, Hudson Falls, South Glens Falls) received notice of non-continuance (Sept. 12, 2025). In place since 2009 (end date

8/31/2027) Program will end Sept. 30, 2025; \$312,480 annually. Appeal filed with U.S. Department of Education; three staff positions at risk with a 90-day transition plan.

- UB2 (serving Argyle, Corinth, Granville, Hartford, North Warren, Salem, Warrensburg, Whitehall) received continuation notice (Sept. 17, 2025; \$309,505 annually).

Enrollment Update (as of Sept. 17, 2025)

As of Sept. 17, overall enrollment remained essentially flat, with a decline in full-time students offset by an increase in part-time enrollment. Residence hall occupancy is still below target, even though the number of applications in progress is sufficient to fill all available beds. Students who have not completed the housing registration process most often cited cost concerns as the primary reason for not committing.

- Full-time enrollment: 1,252 (-3.7%).
- Part-time enrollment: 723 (+12.1%).
- College Academy enrollment: 652 (+5.7%).
- FTE: 883.4 (+0.1%).
- 605 students ages 25–55; 464 Reconnect-eligible; 236 with unmet financial need.
- Regional enrollment shifts: Warren +11.3%, Washington +6.4%, Saratoga –4.4%.

President's Goals

- Listening sessions and surveys underway.
- Strategic Planning Task Force charged.
- Middle States Self-Study Team appointed.
- Shared governance pathways clarified.
- Chief Advancement Officer search in second round.
- VP for Academic & Student Affairs position posted.

Saratoga Branch Campus Planning (2025–2026)

- Focus areas: Business, IT/Engineering, Healthcare.
- Planned initiatives: CNA training, cybersecurity microcredential, guest speaker series, workforce bootcamps.
- Funding secured through SUNY Future of Work Centers (\$1.25M), SUNY High Demand Programs (\$35k), SUNY Operating Aid Increase (\$130k), NYS Clean Energy Microcredential Initiative (\$375k, renewable), and a DOH HELP grant (\$5M over 5 years).

A full copy of the Saratoga Branch Campus Planning presentation is on file.

On a motion made by Trustee M. Davidson and seconded by Trustee T. Collins, the Board of Trustees unanimously agreed to move into Executive Session at 5:05 p.m. to discuss real estate matters as specified under New York State Public Officers Law, Article 7, Section 105.

101803 Return to Regular Session

On a motion made by Trustee M. Davidson and seconded by Trustee E. Fitzgerald, the Board of Trustees moved back into regular session at 5.29 p.m.

101804 Adjournment

On a motion made by Trustee D. Palmer and seconded by Trustee M. Davidson, the Board of Trustees moved to adjourn the September 25, 2025, 757th Regular Meeting at 5:30 p.m.

Respectfully submitted by:

Jennifer Chase

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Recording Secretary to the Board of Trustees