

Registration Override Form

Completed forms should be submitted to the Registrar's Office.

Semester: Summer Fall Winter Spring **Year:** _____ **Date:** _____

Student Name (Please print): _____ **Banner ID:** _____

	CRN	Subject and Course Number	Course Title	Credit Hours
Requested Course				
Linked course <small>(if applicable)</small>				

Student Signature: _____ **Advisor Signature:** _____
(if applicable)

Complete only the section(s) necessary.

<input type="checkbox"/> CLOSED COURSE: Allow this student to register above the maximum class size. <i>(Override only available during Drop/Add period)</i> <hr style="width: 80%; margin-left: 0;"/> <div style="display: flex; justify-content: space-between; width: 80%; margin-left: 0;"> Instructor signature Date </div> <hr style="width: 80%; margin-left: 0;"/> <div style="display: flex; justify-content: space-between; width: 80%; margin-left: 0;"> Division Chair signature Date </div>	<input type="checkbox"/> PREREQUISITE/COREQUISITE OVERRIDE: Rationale for override: _____ <hr style="width: 80%; margin-left: 0;"/> <div style="display: flex; justify-content: space-between; width: 80%; margin-left: 0;"> Instructor signature Date </div> <hr style="width: 80%; margin-left: 0;"/> <div style="display: flex; justify-content: space-between; width: 80%; margin-left: 0;"> Division Chair signature Date </div>
<input type="checkbox"/> OVER 18 CREDIT OVERLOAD: Allow this student to register up to _____ credits. <hr style="width: 80%; margin-left: 0;"/> <div style="display: flex; justify-content: space-between; width: 80%; margin-left: 0;"> Associate Vice President for Academic Affairs signature Date </div>	<input type="checkbox"/> OVER 14 CREDIT PROBATION LIMIT: Allow this student to register up to _____ credits. <i>(Requests will be considered after final grades are recorded.)</i> <hr style="width: 80%; margin-left: 0;"/> <div style="display: flex; justify-content: space-between; width: 80%; margin-left: 0;"> Associate Vice President for Academic Affairs signature Date </div>

For Registrar's Office Use ONLY: **Initials:** _____ **Date Processed:** _____