

SUNY Adirondack  
Board of Trustees  
763rd Regular Meeting Minutes

Date: Thursday, April 30, 2026  
Time: 3:30 p.m.  
Location: Bishop Community Conference Center  
640 Bay Road  
Queensbury, NY 12804

101855      Call to Order

A Regular Meeting of the SUNY Adirondack Board of Trustees was held on Thursday, April 30, 2026, at 3:30 p.m. Chair Amie Gonzales called the meeting to order at 3:30 p.m. and led the Pledge of Allegiance.

Chair Gonzales welcomed attendees and recognized College faculty and staff in attendance.

101856      Roll Call

Trustees Present:  
Amie Gonzales, Chair  
E. Fitzgerald  
D. Palmer  
B. Judge  
C. McDonald  
T. Collins  
M. Davidson

Trustees Absent:  
J. Nolan  
J. Camarena (*Student Trustee*)

College Administration and Staff Present:  
Anastasia Urtz, President  
Keith Kaplan, Vice President  
Diane Wildey, Associate Vice President  
Mary Hand, Chief Information Officer  
Laura Lincoln, Chief Advancement Officer and Executive Director, SUNY Adirondack Foundation

Marc Guise, Faculty Representative  
Eric Conduzio, Budget Analyst  
Larry Paltrowitz, College Attorney  
Jennifer Chase, Recording Secretary

Remote Staff:

R. Triller, Director of Marketing and Communications

101857      [Public Comment](#)

No public comment was received.

101858      [Strategic Planning Update, Strategic Management Plan \(SMP\) Update](#)  
[Mary Hand, Chief Information Officer and Kim Hedley, Professor of Nursing and](#)  
[Division Chair](#)

Mary Hand, Chief Information Officer and Kim Hedley, Professor of Nursing and Division Chair, provided an update on the College's 2026-2031 Strategic Planning process.

The presenters summarized stakeholder engagement efforts conducted since December, including meetings with students, faculty, staff, administrators, governance groups, and community representatives. The Strategic Planning Task Force membership and draft mission, vision, values, and strategic priorities were also reviewed.

Discussion focused on future-focused learning, workforce alignment, enrollment and student success, community partnerships, operational effectiveness, and institutional sustainability. Trustees discussed the importance of measurable outcomes, accountability, and ensuring the final plan reflects SUNY Adirondack's institutional identity and commitment to students.

President Urtz noted that key performance indicators and regular progress updates will be developed as part of the implementation process.

The Board thanked the Strategic Planning Task Force for its work and community engagement throughout the process.

A complete copy of the presentation is available in the office file.

101859      [Tuition and Fee Schedule – Keith Kaplan, Vice President for Administrative](#)  
[Services and Treasurer](#)

Keith Kaplan, Vice President for Administrative Services and Treasurer, presented the proposed Tuition and Fee Schedule for the 2026-2027 academic year.

Mr. Kaplan reviewed the proposed 1.25% tuition increase, including comparisons with peer SUNY community colleges and the projected impact on tuition revenue and institutional fund balance. Trustees discussed the College's commitment to affordability while balancing operational and fiscal needs.

Additional discussion included housing and meal plan costs, local sponsor support, and the continuing importance of minimizing financial barriers for students.

The Board also reviewed proposed fee adjustments, including updates to credentialing program access fees, criminal background check costs, and meal plan rates.

A complete copy of the presentation is available in the office file.

#### 101860 [Chair's Report](#)

Chair Gonzales provided updates on Board activities and upcoming College events.

Trustee Manu Davidson reported on the New York Community College Trustees (NYCCT) Spring Convening held at Dutchess Community College on April 24, 2026, which was attended by both Trustee Davidson and President Urtz. Topics discussed included AI-assisted learning, institutional budgeting, workforce development, future-focused programming, and emerging technologies impacting higher education.

Chair Gonzales recognized Student Trustee Joyce Camarena for her leadership and work coordinating PackFest, noting the strong student participation and successful campus engagement activities.

Chair Gonzales also reminded Trustees of upcoming events, including the Employee Recognition Event on May 5, 2026, and Commencement on May 9, 2026, at Harding Mazzotti Arena.

Trustees were also informed of the SUNY State of the University Address scheduled for June 3, 2026, at The Egg in Albany.

Chair Gonzales additionally shared information regarding participation in a recent higher education leadership panel discussion focused on enrollment challenges, workforce development, student pathways, and institutional collaboration.

#### 101861 [Consent Agenda](#)

##### 6.1 Adoption of Minutes

###### 6.1.1 Adoption of March 26, 2026 762nd Regular Meeting Minutes

##### 6.2 Personnel Committee

###### 6.2.1 April 2026 Committee Report

- 6.3 Audit & Finance Committee
  - 6.3.1 April 2026 Committee Report
  - 6.3.2 Resolution to Amend Capital Project C01110 **(Action)**
  - 6.3.3 Tuition and Fee Schedule **(Action)**
  
- 6.4 Academic and Student Affairs Committee
  - 6.4.1 April 2026 Committee report
  - 6.4.2 Section 6 Board of Trustees Policy Manual **(Review)**
  
- 6.5 By-Laws, Policy and ERM Committee
  - 6.5.1 April 2026 Committee Reports
  - 6.5.2 Sections 2 and 5 Board of Trustees Policy Manual **(Action)**
  - 6.5.3 Section 9 Board of Trustees Policy Manual **(Review)**
  
- 6.6 SUNY Adirondack Foundation Liaison Report (no report)
- 6.7 Student Trustee Report (no report)
- 6.8 Trusteeship Committee (no report)

**Action:**

Upon motion by Trustee M. Davidson and seconded by Trustee R. Judge, the Board of Trustees unanimously approved the Consent Agenda.

**101862 Governance and Faculty Update**

Faculty Representative Marc Guise provided the Governance and Faculty Update.

Mr. Guise provided updates on Middle States activities, including ongoing evidence collection for the College's self-study process and positive feedback received during the recent visit from the Middle States Commission on Higher Education Liaison. He also discussed governance review of the proposed Student Digital Accessibility Syllabi Statement and faculty discussions regarding implementation concerns. Additional updates were shared regarding Think Adirondack and exploration of potential new academic offerings.

Faculty achievements highlighted during the report included Chandler Atkins' completion of multiple AI certificates and development of a new AI-related course, Emily Goodspeed's coordination of the annual Battle of the Books event, David Matthews' publication of the fourth edition of *Ride On!*, John Hampshire's featured artwork and invited lecture at Russell Sage College, and Culinary Arts program initiatives led by Matthew Bolton.

Trustee Judge expressed interest in future presentations from faculty utilizing AI in instruction and curriculum development.

#### 101863 President's Report

President Urtz provided updates regarding the New York State budget process, Middle States accreditation efforts, institutional planning initiatives, and student success.

She informed the Board that the State budget had not yet been finalized but noted that SUNY Adirondack continues to move forward with planning efforts tied to anticipated funding opportunities and operational initiatives.

President Urtz shared positive feedback received from SUNY leadership and the Middle States Commission on Higher Education regarding the College's strategic planning work, fiscal management, and self-study design process.

The Board was also updated regarding the potential reinstatement of the Upward Bound grant and ongoing discussions with federal representatives concerning the program.

President Urtz additionally recognized SUNY Adirondack students receiving SUNY Chancellor's Awards and highlighted upcoming campus and community events.

#### 101864 Old Business

There was no Old Business.

#### 101865 New Business

Upon motion by Trustee D. Palmer, and seconded by Trustee E. Fitzgerald, the Board of Trustees unanimously approved the list of potential May graduates.

#### 101866 Executive Session

Upon motion by Trustee C. McDonald and seconded by Trustee T. Collins, the Board of Trustees entered Executive Session at 4:50 p.m. to discuss contracts and personnel matters as permitted under New York State Public Officers Law, Article 7, Section 5.

#### 101867 Return to Regular Session

Upon motion by Trustee T. Collins, and seconded by Trustee M. Davidson, the Board of Trustees returned to Regular Session at 6:18 p.m.

101868      Adjournment

There being no further business, upon motion by Trustee R. Judge and seconded by Trustee M. Davidson, the Board of Trustees adjourned the meeting at 6:19 p.m.

Respectfully submitted,

Jennifer Chase  
Recording Secretary to the Board of Trustees

DRAFT